

**SPECIAL MEETING**  
**DRAFT MINUTES**  
City of Duluth - Civil Service Board  
March 23, 2015 - 4:00 p.m.  
City Hall – Conference Room 303

Members Present: Rick Edwards (Chairperson), Michelle Hooey, Portia Johnson,  
Marshall Stenersen, Beth Tamminen  
Legal Present: Steve Hanke (Assistant City Attorney)  
Others Present: *City of Duluth* – Aimee Ott (Human Resources Technician),  
Theresa Severance (Acting Board Secretary)  
*ISD #709* – Kerry Leider (Property & Risk Manager; supervisor of jobs on  
agenda)  
*Firemen & Oilers, Chapter 956* – Sam Michelizzi (Union President),  
Jane Poole (Legal Representation)

**Special Meeting called to order by Chairperson Edwards at 4:11 p.m.**

1. ROLL CALL
2. APPROVAL OF MINUTES FROM PREVIOUS MEETING
3. UNFINISHED BUSINESS
  - A. Engineer III (revised – ISD #709)
  - B. Engineer IV (revised – ISD #709)
  - C. School Custodian II (revised – ISD #709)
  - D. School Equipment Maintenance Mechanic (revised – ISD#709) - *Motion (per member Stenersen/interpreted by Hanke): Table Items 3A-3D until both parties (School District and Union) meet, create a joint recommendation on the classifications, and present it to the Civil Service Board. - Approved 3-1-1 (Hooey; Edwards abstained)*
4. NEW BUSINESS
5. APPEALS
6. INFORMATIONAL

NEXT REGULAR MEETING SCHEDULED  
April 7, 2015

There being no further business to come before the board, the meeting was adjourned at 5:20 p.m.

Respectfully submitted,



Aimee Ott  
Human Resources Technician